

Hi Romesh,

Thank you for all this work - the slides have some very nice pictures. I would like to use as many as possible and to do that I will give you a list of the changes we need in order to make them consistent with the idea that they represent accomplishments in the past 2 years and consistent with all the other slides we have received. We need the changes by 3 pm Thursday. I'm attaching a smaller version of your file if it is convenient. I am happy to sit with people all morning to make the changes.

The general rule is that the caption is not a description of the pictures - the caption is a statement of an accomplishment. As an example, Slide 3 (the first easy one to work on) should be captioned . The LHC IRQ cryostat repair was tested successfully on June 22, 2007 - then leave the pictures to tell their own story. The accomplishment only has to be in the past 2 years.

Another standard is not to give people's names or individual acknowledgements - this is just too fraught and not needed for a slide show at the party.

I don't want to sound at all negative .. the pictures are really, really great, you show a wide cross section of activities, and we just need to work on the accomplishments captioning.

And of course, this is just for the party where we are assuming the major interest is human and the attention span will be a little restricted. You now have your own record to keep and show in any way and anywhere you like.

Slide 1 is not an accomplishment nor is it in the past two years. Beautiful as it is, it's not appropriate given the date.

Slide 2 - needs an achievement statement.. eg Fermilab produced # high-strength magnets to the LHC, the last one was sent to CERN on -give a date -

Slide 3 - needs an achievement statement (see above) .. is there a picture of some engineer (who worked on the project) that could be put in.

Slide 6 - needs an achievement statement eg `The Acid Etching Facility in MDTL was brought into operation on April 6 2007. The present is a classic case where the caption describes the pictures and does not state what I call an accomplishment. It's a really lovely slide so the change is worth it.

Slide 7 is nice but we have to choose between 6 and 7 (unless you can find another accomplishment). Which would you prefer?

Slides 8,9 and 10 need an achievement eg The last of 28 Booster Corrector Magnets was completed on .. or 18 Booster Corrector Magnets were prepared for delivery by July 2007. We will not use all 3 slides and we will remove the names. Are there any of the individual pictures you particularly want to keep.

Slide 11 needs an achievement statement - commissioning date (you give it) or The first whatever module was assembled/disassembled in the MP9 assembly facility by technicians from Fermilab and DESY on and a date . Again, we'll remove the names - but it would be good to keep the fact that DESY is involved.

Slide 12 needs an achievement statement.

Slide 13 please remove Technical Division - no other division has labelled their slides this way and we are all FNAL.

Slides 16 & 17 (yes 14 and 15 are OK we'll deal with the names) - need a statement of an accomplishment and will be amalgamated

Slide 18 needs an accomplishment.. something happened or was done on this date

Slide 19 needs an accomplishment something happened or was done on this date

Slide 20 needs an accomplishment something happened or was done on this date

Slide 21 is the only one (so far) that doesn't meet your high graphical standards - I would drop it for the party.

Slide 22 has no people - just a list of names. I will drop it.

Slide 23 - the group pictures are great - the ID photos not so great. I would like to drop them and make the groups much larger. When was the 12 MV/m obtained? (that's the only thing missing in the caption).

Slide 24 OK

Slide 25 needs the number of words reduced a factor of 10 (not counting the names) This is an important aspect of our work so I would like to have something we can keep. If this can be two slides - one on existing simulations and one on development of new packages, that would be OK. Otherwise we will drop it.

Slides 26 and 27 are really too sophisticated for a party.

Slide 28 We will not use this at the party it has no human interest - sorry (plus I don't have a clue what it is about)

Slide 29 We will not use this at the party. I do not want to downplay the importance - it's just that there is no party human interest in the slide.

Slide 30 Please rewrite the caption as an achievement eg. 'The cooling channels for the CMS Pixel detector were completed on December 12 2006'

Slide 31 I do not know how to suggest to turn this into a slide with an accomplishment caption. You may be able to suggest something.

Slide 32 needs an achievement caption eg 'The striplines for the NuMI horn were completed on ...'